

Canning Recreation – Summer 2025 Employment

Job title	<i>Activity Camp Leader (ACL)</i>
Regular Working Hours	<i>Varies: Monday – Friday 7:30am-5:30pm; 37-42hrs/wk</i>
Reports to	<i>Recreation Coordinator</i>
Employment Dates:	<i>June 23rd – August 23rd, 2025</i>
Rate of Pay:	<i>\$15.50-16.00/hr based on experience</i>

Job purpose

The **Activity Camp Leader (ACL)** is responsible for the implementation and supervision of an 8-week summer activity camp for children aged 4-11. Running from July to August, the camp operates Monday through Friday from 9:00 AM to 4:00 PM. The ACL will collaborate with fellow camp staff to design and deliver engaging, age-appropriate programming while ensuring the safety and well-being of all participants. The ACL will also support the Recreation Coordinator and other summer staff as needed for special events, facility maintenance, and community programs.

Duties and responsibilities

- Supervise and engage with camp participants daily, leading activities such as games, crafts, songs, drama, and other planned programs for children aged 5-11.
- Assist in preparing and delivering inclusive, high-quality programming tailored to the needs of camp participants.
- Communicate any behavioral concerns or feedback to the Camp/Program Coordinator in a timely manner.
- Ensure participant safety by enforcing rules, inspecting equipment, and following safety protocols.
- Execute emergency action plans as directed by the Recreation Coordinator.
- Support community events, including Canada Day celebrations, movie nights, and other special activities.
- Contribute to the upkeep of outdoor recreation facilities, including mowing, maintaining the baseball diamond, removing garbage, and managing outdoor restroom facilities.
- Participate in program reviews with the Recreation Coordinator, reflecting on skills gained, experiences, and areas for improvement.

Qualifications

- Previous experience in day camp leadership is an asset.
- Energetic, self-motivated, and people-oriented, with the ability to lead by example and mentor participants and leaders-in-training.

Requirements

- Must be a youth between the ages of 15-30; academic considerations may be in effect for this job to meet certain funding requirements
- First aid/CPR certification*
- Criminal Record check and Vulnerable Sector check

*training will be provided in the instance that successful candidate does not currently hold certification

Working conditions

Activity Camp Leader may be required to work on Canada Day and occasional evening(s)/weekend(s) if events fall outside regular Monday-Friday working hours. Working hours will vary on a weekly basis to accommodate activity camp scheduling; camp shifts will be 7:30am-4:00pm OR 9:00am-5:30pm.

This position is ideal for individuals who are passionate about working with children, enjoy creating memorable recreational experiences, and thrive in a collaborative, dynamic environment.

